

## Excerpt from general conditions of sale

### Point 1: generalities

Any service and hiring included pertain to the following terms, excluding all others namely those appearing in written transactions, orders or general terms specific to clients with the exception of a written agreement on the part of the service provider

### THE CLIENT AGREES TO THESE CONDITIONS

### Point 2: prices and offers

Prices of service and hiring are available upon request.

Prices of service are established according to the nature and duration of the work required.

Offers are made without commitment on the part of the service provider. If this offer is forwarded to a third party without prior agreement of the service provider, any violation will be liable of legal pursuit. The written estimate duly accepted and signed and returned by mail by the client will constitute a contract. The client accepts our conditions by returning the contract signed.

Any changes to a contract based on an estimate that involves unforeseen extra work on the part of the service provider will entail the drawing of a new estimate between client and service provider. The same applies to any changes occurring after completion and acceptance of the work by the client.

### Point 3: copyrights

Creative works produced during service will be sold solely for the use predetermined by both parties.

Any other use and modification will require a written authorization.

### Point 4: invoicing and payment

Service and hiring by themselves require an invoice even without any order form on the part of the client.

Any claim regarding invoice, service or hiring must be addressed by certified mail within 8 days from the last day of service or from the date when work is agreed. Beyond that date, the invoice is considered accepted and due without complaint to the service provider.

In the absence of order form mentioning the due dates for payment pre agreed in writing by the service provider, the invoices must be paid on the due date notified on the service provider's invoice, i.e. 30 days after receiving the invoice.

In the event of late payment a reminder will be sent. Past the final due date for payment mentioned in the reminder, if the invoice is still unpaid an annual interest of about 12% (7% + rate CEB) will be billed to the client monthly, rounded up to the next month ( this is an agreement with the European law of 8 August 2002 relating to the anti-late payment laws. In addition 62 euros will be added per invoice to the amount of the money owed as a standard tax for administrative costs independently from other possible payments for damages.

The service provider reserves the right to stop his services until complete payment of the invoices due.

In the event of late payment of several invoices all payment will be due as from the first unpaid invoice.

In case of dispute , only the courts of Brussels are competent. They will apply the Belgian law exclusively.